



## COMMUNITY HEALTH FUND GRANTS PROGRAM 2017 INVITATION TO SUBMIT LETTERS OF INTEREST (LOI)

SUBMISSION DEADLINE: JULY 5, 2017, AT 5:00 PM (PST)

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**T**he Community Foundation of San Joaquin is pleased to invite eligible nonprofit organizations and local public agencies to submit letters of interest for grant funding from the Community Health Fund. Grants are available to fund projects and activities that serve people living in San Joaquin or Calaveras County, and directly align with the Community Health Fund's areas of interest: *improving healthcare services, health outcomes, and supporting medical education.*

### FUNDING FOR 2017

The Community Foundation of San Joaquin has committed a total of \$200,000 for this grants program in 2017. The maximum grant amount an applicant may request under this program is \$50,000, although applicants may request less than the maximum amount.

### ELIGIBILITY CRITERIA

The Community Foundation of San Joaquin will accept letters of interest from:

- i) Nonprofit organizations that are tax-exempt under Section 501(c)(3) of the Internal Revenue Code, classified as a "public charity, not as a "private foundation" under section 509(a), and are designated a 509(a)(1) or 509(a)(2) organization; and

- ii) Local public agencies, such as: county, cities, school districts, or other non-state public agencies.

Organizations/public agencies must be located in San Joaquin or Calaveras County. Proposed projects or activities must benefit people living in San Joaquin or Calaveras County.

### SELECTION CRITERIA

The Community Foundation of San Joaquin will accept letters of interest from eligible organizations/agencies that propose projects or activities that directly align with one or more of the Community Health Fund's areas of interest: *improving healthcare services, health outcomes, and supporting medical education.*

Preference will be given to funding projects and activities that demonstrate a commitment to:

#### SUSTAINABILITY

- Having a lasting and measurable impact

#### INNOVATION

- Innovative modes/models of delivering services
- Scaling innovative healthcare delivery systems to provide efficient, coordinated care

### WORKFORCE DEVELOPMENT/RETENTION

- Encouraging careers in the health professions at the high school, undergraduate, and graduate levels
- Improving admission and retention rates in health professions schools and training programs through scholarships, fellowships, and student loan repayment
- Promoting sector-based job training; wraparound support services; placement of alumni into jobs with pathways to living wages, benefits and career advancement; and job retention services

### TARGET POPULATIONS

- Serving underrepresented minorities, low-income individuals, and/or residents of rural areas

### MATCHING FUNDING

- Leveraging matching funds on a dollar-for-dollar basis, through either cash or in-kind contributions, or a combination thereof

## LETTER GUIDELINES

Letters of interest must not exceed 2 pages in length, using a 12-point font and one inch margins, and must address each of the following:

- i) A brief description of the applicant organization/agency, and, where appropriate, partnering organizations/agencies;
- ii) A description of the proposed project or activity, the issue(s) the project or activity will address, and the need for it;

- iii) What geographic area(s) and population(s) will be served or targeted and why;
- iv) Specify the amount of grant funding requested, the duration of funding, and how grant funding will be utilized to address the identified issue(s) listed above (please include specific strategies, approaches and activities);
- v) How the proposed project or activity directly aligns with one or more areas of interest of the Community Health Fund: *improving healthcare services, health outcomes, and supporting medical education*;
- vi) How results of the proposed project or activity will be measured; and
- vii) List two key past accomplishments of the applicant organization/agency.

## SUBMITTING LETTERS OF INTEREST

Letters of interest must be submitted by e-mail as an attachment in either Microsoft Word (.doc or .docx) or Adobe PDF (.pdf) format, by the deadline date/time. Letters must be sent via e-mail to the following e-mail address: [assistant@cfosj.org](mailto:assistant@cfosj.org) with the subject line "CHF Grant 2017 LOI". No other attachments (e.g., line-item budget, letters of support) are necessary.

Requests for assistance with submitting a letter of interest, including any questions about the grants program, must be submitted in writing by e-mail to [assistant@cfosj.org](mailto:assistant@cfosj.org) with the subject line "CHF Grant 2017 Help".

## PROGRAM TIMELINE

**Deadline.** Letters of interest from eligible organizations/agencies will be accepted if submitted by **July 5, 2017, at 5:00 pm (PST)**. Letters received after the due date/time will not be reviewed.

**Selection Process.** The submission of a letter of interest is the initial step in seeking grant funding. A Grants Committee will review qualifying letters of interest and determine whether a full grant proposal will be requested, or if the request will be denied.

Full grant proposals will be evaluated by a Grants Committee. Grant funding awards will be made by the Foundation's Board of Directors. Decisions made by the Board of Directors are final.

**Approximate Award Announcement.** Final grant awards will be announced in November, 2017.

**Approximate Date Funds Available.** Grant funding will be made available in December, 2017.

**Reporting Requirements.** Those organizations/agencies receiving grant awards will be required to submit progress and final reports, as well as a financial report.

## ABOUT THE COMMUNITY HEALTH FUND

The Community Health Fund was established in 2017 by the Community Foundation of San Joaquin, through a generous gift from the DBB (Delta Blood Bank) Foundation.

