

Special Lighthouse Project Grant Application

presented to

The Outer Banks Lighthouse Society

The Outer Banks Lighthouse Society is a non-profit organization that aids in the preservation of the lighthouses of North Carolina and works with the National Park Service and other agencies, both government and non-profit groups, to achieve the safe keeping of the buildings, artifacts and records of the U.S. Lighthouse Establishment, aka Lighthouse Board, Bureau of Lighthouses and U.S. Lighthouse Service.

Each year the Outer Banks Lighthouse Society with a total Special Lighthouse Project Fund of \$1,000 will sponsor as many awards as possible for assisting Lighthouse Stewards with expenses related to a special project at a North Carolina lighthouse. The maximum allowed for any one grant is \$1,000.

The applying organization will submit the following information by **February 1**. All grants will be considered by the Grants Committee of The Outer Banks Lighthouse Society, and applicants will be notified by the end of February. Recipients are announced to the public at the spring meeting of The Board.

Submit your application to:

bett@oblhs.com

Name, address, e-mail address, and phone number of applying organization

Project for which you wish to receive funds: Please refer to our mission statement and explain specifically how the funds will be used.

Funding:

1. Why are you applying to the OBLHS for funds?
2. What are your usual sources of funding?
3. What fundraising have you undertaken?
4. What additional or alternative sources of funding exist?
5. Have you applied to other funders? If so, to whom and for how much?
6. What is your carefully researched budget? Please be specific.
7. What happens to this proposal if we are unable to grant your request?
8. Have you ever received any funding from the OBLHS? If so, please give details about the amount of money and how it was spent.

Reports in a folder must be submitted within six months of the grant notification. Once the reports are approved, funds will be dispersed. If all materials are in order, the process is a brief one. All materials submitted become the property of The Outer Banks Lighthouse Society and will be stored in The Outer Banks History Center in Manteo, NC after they have been examined by The Board members.

1. Detailed proof of expenditures with **official receipts** for expenses
2. Photographs
3. Copies of all publicity about The Outer Banks Lighthouse Society related to your project
4. Credit must be given OBLHS by displaying a small sign for a year stating "This lighthouse is supported by the Outer Banks Lighthouse Society." The sign will be mailed along with the grant check.
5. All requested materials must be submitted within six months of having received the grant funds. If problems occur, the time of completed work can be extended if approved by the committee.

Please keep in mind that the Outer Banks Lighthouse Society is a volunteer organization with limited funds and many constituencies. A representative sample of its accomplishments can be viewed at <http://www.outerbankslighthousesociety.org/accomplishments.html>.