

# **OUTER BANKS LIGHTHOUSE SOCIETY (OBLHS) BOARD**

## **Twenty-fourth Annual Meeting**

**Saturday, May 4, 2019**

**Coastal Studies Institute  
Wanchese, North Carolina**

*Draft September 2019*

**Board members who were present:**

Diana Chappell, Robert DaVia, Nicole DaVia, John Havel, Gayle Keresey, Judy Moon, Bett Padgett, Kelly Waller, and Doug Stover.

**Board members who were absent:** Bruce Roberts, Cheryl Shelton-Roberts, and Cyndy Holda.

**No ex-officio or honorary Board members attended.**

**Guest:**

Aida Doss Havel and Cape Hatteras National Seashore Deputy Superintendent Mark Dowdle

**Meeting Convened**

Acting President Diana Chappell called the meeting to order at 9:37 a.m. She took the helm after Richard Meissner resigned early from the Board in March for personal reasons. Diana was approved by the Board to assume the office and began serving in that capacity soon thereafter. The beautiful Coastal Studies Institute (CSI) in Wanchese, North Carolina, once again served as our meeting place, surrounded the meeting attendees by nature, complete with the songs of bluebirds just outside the wall-sized windows. We are appreciative that the facility again honored Cyndy's request that we not be required to pay a fee for its use. Expressions of gratitude are owed to Diana Chappell for organizing meeting folders placed at each Board member's seat, as she has done for many years.

**A.** The 2018 minutes were approved as presented to the Board. This passed by unanimous voice approval.

**Roll call** was performed by circulating a list of Board members with their home addresses, e-mail addresses, and phone numbers during the meeting for verification and necessary corrections. An updated version of this list has been sent to all Board members via email; additionally, the secretary is required to send updated versions of this document via e-mail each time there is a change.

**Guest Talk: Cape Hatteras National Seashore Update by Mark Dowdle**

National Park Service (NPS) Deputy Superintendent Mark Dowdle attended the meeting to give the Society an update on the Cape Hatteras National Seashore with some comments on the Cape Lookout National Seashore. We were honored to have him on the fifth anniversary of his arriving for duty in the Outer Banks Group. He expressed his enjoyment of working at the park as well as working with “great partners like the Outer Banks Lighthouse Society” (OBLHS) and meeting the challenges of his job. He spoke for Superintendent Dave Hallac in that the superintendent would have liked to have attended but could not and expressed his congratulations to OBLHS on its 25<sup>th</sup> anniversary. The park looks forward to continuing to work with the Society in many ways in the future. Mark then noted the upcoming 20<sup>th</sup> anniversary of the successful relocation of the Cape Hatteras Lighthouse. He is impressed by the number of times a portrayal of this lighthouse appears on items nationwide and internationally and on the Internet. Due to its universal appeal, he hears many stories about the move. Updating the Board on events within the park, Mark reported there are daily ranger 2019 summer programs beginning each day at 10:30 a.m. at the Cape Hatteras Lighthouse to provide information on the relocation project. Additional programs will be offered June 17 - July 9, the actual days of the move in 1999, at the pavilion near the lighthouse titled “Twentieth Anniversary of the Cape Hatteras Move.” For a commemorative event of the move in July, board members John and Aida Havel, Judy Moon, and Doug Stover are on the planning committee and are offering strategic ideas for the program’s contents.

Mark climbed the Bodie Island Lighthouse with the superintendent in 2014, the year following its opening to the public for climbing. He was very impressed that historic sites like Bodie and Hatteras are part of his job to protect within the park. Board members pointed out that we were founded originally in 1994 with the restoration of Bodie Island Lighthouse as a goal. Over the years we did many things to support the restoration; as a reward, board members were invited to climb the lighthouse and stand on the roof by the ventilator ball. What fun it was to hear bits of memories of those times spent to help that lighthouse.

The deputy superintendent pointed out that Bodie’s stairs are not built to take the stress of numerous climbers and the tower needs repairs; therefore, climbers are limited in numbers at this time. An engineering study was done in 2016 to determine the options to strengthen the stairs and allow more climbers. Funding is key. From the study, the park plans to stabilize the staircase, repair stair components, and add additional support to help with safety while increasing capacity for climbers at a cost of between \$1.5 to \$2 million. As the park works toward these goals, it wants OBLHS as part of its team to determine the best course of action.

According to the parks Project Management Information System (PMIS), Mark reported to the Board that some funding has been received to do repairs on the Cape Hatteras Lighthouse. At the time of this meeting, the park is in the pre-design and schematic-design phase. Much of the scope of this project comes out of the structural report completed in 2016 and a comprehensive conditions assessment report completed in 2014.

Sections of the tower's walls are cracked and posing a threat to the structure's integrity. Windows and sills have failed and are no longer operational; pieces of metal have fallen from the gallery, which poses a safety hazard to visitors and staff. All of this is the result of exposure to the elements over time—for a lighthouse nearing its 150<sup>th</sup> birthday. In the scope of work, for example, are repairing and applying protective coatings to masonry items—exterior and interior repair of brick, walls, doors, windows and vents, and parts of the marble floor at the bottom of the stairs; cleaning and repair/replacement of metal components of the stair railing and in all parts of the tower including the metal floor plates [landings?] and restore the original wooden doors removed in 1986. There are plans to reinstall original exterior window pediments and the perimeter granite [footers], removed in 1999, that held the iron Victorian fence surrounding the lighthouse until about 1920. John Havel was commended for his urging the park to include important architectural details such as the pediments in a presentation he gave to the park—similar to the one he gave to the Board in recent years. It is not known if the original window pediments are in park storage or if they are missing altogether. The park recognizes John as the expert on these details about Cape Hatteras Lighthouse. John proposed to the park that not only the window pediments be replaced but also the cast-iron fence that was removed around 1920 and a replica first-order Fresnel lens. The lens will be an add-on/option dependent on funding that is approximated at \$2 million. A contractor is being sought to whom to assign the architectural design work. The NPS Denver Service Center will manage the project, and it is hoped the contractor will be chosen in June. The park has its goal as work to begin in 2021, which means the lighthouse will close for one or even two summers depending on the amount and type of work that needs to be done. The visitor center, pavilion, grounds, and Museum of the Sea in the double keepers' quarters will remain open and welcome visitors as well as allow them as close to the lighthouse as possible to observe the restoration work. The park also plans to keep Bodie Island Lighthouse open while Cape Hatteras Lighthouse is closed. It is exciting to envision a restored lighthouse with architectural details in place in order to return it as close to its original appearance as possible. The huge \$12 – \$20 million project has been a top priority for the park for some time now and funding is assured; however, there is yet a great deal of work to be done before the project gets underway to determine the scope of work and what can be done within the budget.

Mark reported that the mold/mildew condition on the north side of the Ocracoke Lighthouse has been cleaned (fall 2018) and looks great. It was discovered during the cleaning that there are cracks in areas of the shotcrete, particularly at the top of the tower that was applied during the 1950s, and the park would like to do some repair to these areas. The full scope is yet to be determined, but in-house funding is expected to cover the expenses. Ideally, following completion of restoration work at Cape Hatteras and Bodie Island, the shotcrete will be completely removed from Ocracoke to allow restoration of its original appearance including windows that could be a \$1 million, or more, project in the long term. Recently the park also rebuilt the door frame that is rotting out and its appearance is much improved. There is no plan to ever open Ocracoke for climbing due to its smaller size and limited space for climbers. Youth participating in the Americorps program did repair work to the iconic white fencing around the light station and cleaned up the grounds. The septic field behind the double keepers' quarters will be

replaced and elevated so that it functions more efficiently. The park would like to offer more opportunities for visitors to step inside and see the lower portion of the lighthouse in the future. It also would like to create a volunteer-keeper program to have someone living at the light station to greet visitors.

A nonprofit group was formed in late April 2019 as the fundraising arm of the park. There are three branches that help Wright Brothers Monument, Fort Raleigh, and other parts of the park at large, but it is known by its collective name “Outer Banks Forever,” Eastern National’s philanthropic group. Jessica Green is the executive director for the group. They will take on projects like helping the Ocracoke ponies that will include discussion of a pony adoption program. Diana Chappell said OBLHS looks forward to helping this group.

Dave Hallac helps oversee Cape Lookout National Seashore as part of the National Parks of Eastern North Carolina and works with Superintendent Jeff West. The two parks can share resources when needed. No other news of this park is known to date except the comments made by Bob at the end of the meeting.

#### NEXT STEPS:

–OBLHS will meet Jennifer Green of Outer Banks Forever and discover how we can help the Cape Hatteras National Seashore and its endeavors to find funding and volunteers.

–The move celebration planning committee’s tasks are listed on page 18 of these minutes.

The **officer’s reports** were presented using written and oral presentations:

#### Committee Reports:

- **Donations:**
  - A. Several people donated their Keepers weekends’ registrations for the weekend that was cancelled in October 2018 due to Hurricane Florence—thank you! And our good students at East Clayton Elementary School gave a significant donation. Additionally, several board members gave donations in memory of Candace Clifford, the former historian for the US Lighthouse Society and friend to OBLHS. Additionally, \$300 was gained in donations as a result of the year-end mailing with a gift to members.
- **Education Committee report** by Gayle Keresey, Chair
  - A. Gayle worked with John to complete an attractive Scout youth patch for an OBLHS Youth Patch Program. Instead of setting an age limit, the sew-on patch will be made available to any student anywhere who earns the patch by accomplishing seven of ten listed activities and mailed to Gayle for approval and awarding. A form letter will accompany the earned patch to each recipient. No patch will be awarded without receipt of satisfactory paperwork.
  - B. Gayle initially requested to have 200 sew-on youth patches made for \$1.50 each, which the board approved her to buy up to \$300 worth of product. However, John worked for weeks with Pin Source to perfect the design, but he

didn't receive needed information about the proportionate increase in price to the number of colors in the patch design. The price is now set at \$715 for 200 patches/\$3.58 per unit. Patches can be used for things other than Scouts including being sold at our annual Keepers' Weekends, but Gayle pointed out that selling them to "just anybody" doesn't make them special to people who complete requirements already in place. Gayle moved that we buy the patches, John seconded, and the Board approved with a unanimous vote. Gayle is to write up something for the website on the patch. Diana recommended that we go with the five samples shared at the board meeting, and to pay for only those up front. Gayle will get the patch and decide if it's acceptable and then we will order the rest. A slightly different patch will be designed for general sales.

We appreciate Gayle's and John's efforts in accomplishing and continuing this project.

#### NEXT STEPS:

–Gayle will order samples and decide whether to continue this project. She will report results to the Board, and if appropriate, write up a report on the patch project to make it known publicly as well as the requirements to earn the Youth Patch. John will post to the OBLHS.org website if the project goes forward.

- **Fundraising report:**

A. Since the 2018 annual OBLHS event weekend was cancelled due to weather, there were no other recently planned fundraising efforts. There was a discussion on options for fundraising that ranged from raffling off a donated item to appealing to the public to offer donations to sponsor a golf tournament; however, Diana pointed out, it takes volunteers to work these events. Nicole responded that companies that sponsor fundraising events sometimes offer their employees to help as volunteers. Doug suggested the best approach is to appeal to large organizations and to make the public aware of what our goals are as well as past accomplishments. This appeal can take the form of an information package as suggested by Doug. John offered to help design the exterior of a packet about the Society and what our goals/projects are. Sending first to Coastal Federal Credit Union and Duplin Wines were top choices for these initial efforts—both use Cape Hatteras as a strong icon in their logos. It was noted during the discussion that fundraising has changed dramatically; no longer can someone simply walk into their bank and get a donation. There is a great deal of competition for the same small pool of monies, so we need fresh ideas and to work together. Diana suggested checking with Outer Banks Forever to see if we can partner with them. Diana also suggested to check with each lighthouse and identify specific needs for which to target fundraising. Bob suggested naming a specific project to which to tie a fundraising project. John moved that we develop a fundraising packet, mentioning projects that we've done in the past, and developing a PowerPoint presentation for corporate sponsors. Gayle seconded. The board approved unanimously by voice vote. Bob

suggested giving levels keyed to First Order, Second Order, etc., that refers to the orders (sizes) of Fresnel lenses.

**NEXT STEPS:**

–John will design the exterior of an information package about OBLHS with cues as to who we are and what we do.

–We will identify all parts to put in this package including a bio on the Society, a list of our accomplishments, and develop a PowerPoint program to make a presentation to potential donors. Aida offered to help create a PowerPoint program.

– Diana offered to assemble the informational package once the pieces are created to inform businesses and other organizations who we are and gain assistance with our projects.

– All board members will work together to determine candidates to receive these packets with discussions to begin with the fundraising committee.

- **Graphic Art/Website Report** by webmaster John Havel
  - A. John completed these commitments: Designed and fabricated a tabletop display for the Wright Bros Visitor Center dedication, October 20, 2018; created artwork for the OBLHS holiday card to be sent to members; provided high-resolution artwork for an updated version of the OBLHS brochure; created the 25<sup>th</sup> anniversary design logo for OBLHS; served as photographer for various events and website(s), and created the vector artwork for the OBLHS Youth Patch with numerous revisions for *Pinsource.com* (vendor); and, shared design(s) with Judy and Kelly for possible other uses.
  - B. As Webmaster, John listed about ten accomplishments for the website that included updated links as well as new links with information and graphics.
  - C. Our webmaster stressed the need for content submissions for the website to keep it dynamic.

**NEXT STEPS:**

–John will continue to add updates provided by all Board members.

–We will all strive to give John needed content for the website to keep it current and interesting to give OBLHS a positive, impressive public face.

- **Grant Committee report** by Cyndy Holda, Chair
  - A. For July 2018 – April 2019, two requests were received for information about the Student Travel Grant; however, although both were responded to, there was no application completed.
  - B. No Special Projects Grant Applications were received in this same timeframe.
  - C. The Grant Committee Chair suggested in her report that if we want to see

wider interest in these grant offerings to give Doug Stover up to \$1,000 for expenses to enhance his efforts with Dare County Schools to cover cost of materials for these presentations.

The Board is grateful to Cyndy for administering the grant process and for helping to guide applying groups in creating their itinerary to visit North Carolina lighthouses.

#### NEXT STEPS

–Doug will continue to offer Dare County Schools a presentation on lighthouses and get the word out that we offer two different grants.

- **The Keepers' Store report** by Kelly Waller (July 1, 2018 through May 4, 2019.)
  - A. Keepers' Weekend Sales were reported as:
 

Store Sales:	\$ 244.00
Tax collected:	2.43
Shipping	57.50
Total	\$ 303.93
  - Inventory on Hand at retail: \$7,743.50
  - BOLD items (items at Diana's not included) \$1,302.00
  - Bound newsletters at retail \$ 960.00
  - B. Cheryl donated a bound copy of the newsletter to The Carolina Collection at the UNC Wilson Library in response to their request for several issues of the publication that were not in its archives.

#### NEXT STEPS:

–Use the same design that John made on a T-shirt, minus the outer rim for a new tee shirt design (embroidered, for instance) as well as for tote bags, visor, etc. John will send Kelly the design to reproduce. The Board will consider different designs, and the possibility of giving away some of the older tee shirts to classes or as tokens to visitors at event tables.

–Kelly will attempt to find a vendor to print smaller quantities of shirts for our special events.

–Advertise bound newsletters for sale.

- **Media Manager report** by Bob DaVia
  - A. Followers have increased over the years. Bob started an Instagram account in March 2019. We also have a Twitter account. It will be considered that we can give away tee shirts for membership. There remains a need to distinguish between members of the Facebook group and actual Society members.

<i>Social Media 2019<sup>8</sup></i>	<i>2018<sup>7</sup></i>	<i>2017<sup>6</sup></i>	<i>2016<sup>5</sup></i>	<i>2015<sup>4</sup></i>	<i>2014<sup>3</sup></i>	<i>2013<sup>2</sup></i>	<i>2012<sup>1</sup></i>
FACEBOOK 2773	2641	2,170	1,500	761	325	201	141
TWITTER 69	50	46	46	44	41	17	32
INSTAGRAM 53							

<sup>1</sup> As of May 16, 2012

<sup>2</sup> As of May 16, 2013

<sup>3</sup> As of May 16, 2014

<sup>4</sup> As of May 15, 2015

<sup>5</sup> As of May 2, 2016

<sup>6</sup> As of May 5, 2017

<sup>7</sup> As of Apr. 29, 2018

<sup>8</sup> As of Apr. 19, 2019

Note: The Board thanked Bob for administering these sites and keeping track of their growth. We also thank Judy for helping to monitor the page as well. Great Teamwork!

- **Membership report** by Judy Moon

- A. Active Members:

2009---470	2013---370	2017---222
2010---354	2014---389	2018---190
2011---449	2015---333	2019---196
2012---429	2016---212	

Ten members have been lost due to various reasons, but sixteen new members joined since July 1, 2018, to date.

Note: Members are notified close to renewal date by postcard to compensate for lack of a renewal date that normally is received with a U.S. postal-mailed newsletter. At the end of the following month, if no reply has been received, she puts them on an "inactive" list. Soon thereafter, she sends a "We want you back" postcard.

Judy noted that when members join online via Paypal that Diana forwards alerts of payments to Judy. Thank you for the fine job you do, Judy. to maintain the membership.

- B. **Lifetime Members** – \*16.

Diana Chappell	David Fraley
John Gottshall	Kim Gottshall
John Howard, Jr.	Gayle Keresey
Lauren Liebrecht	Paula Liebrecht
Leah Loar-Mays	Richard Meissner
Jim O'Donnell	Mabry O'Donnell



Sarah M. Rankin  
Kendra Sykes

Judy Rosson  
Rebecca Taylor

- **OBLHS Newsletter report** by editor, Cheryl Shelton-Roberts
  - A. During 2018, OBLHS printed
    1. 400 copies of the Fall Newsletter (sixteen pages) \$953.00
    2. 200 voter cards to reelect board members \$92.00
    3. 500 remittance envelopes at \$195.00 to cover the next mailing.
  - B. We mailed:
    1. 200 newsletters and voter cards at \$66.81 freight (shipping of extra copies to selected Board members) + \$93.13 postage + \$365 Mailing Service\* for a Total of \$1,764.94.

\*Mailing service includes: Inserting pieces; sealing envelopes; inkjet addressing envelopes; sorting and dropping to post office. Postage is additional using Professional Printing Center's nonprofit permit.

**NEXT STEP:**

– Cheryl will create a Special Edition of the newsletter as soon after the 20<sup>th</sup> anniversary of the successful relocation project of the Cape Hatteras Lighthouse as possible. Also in consideration is a commemorative issue of the newsletter to celebrate the Society's 25<sup>th</sup> anniversary.

- **Public Outreach report** by Bett Padgett, Chair
  - A. Diana led things off with a **Brochure Report**.  
The brochure is often the Society's first impression on visitors to the Outer Banks. These brochures are placed free-of-charge at North Carolina's Visitor Centers.

The year-to-year comparative rate of distribution is:

21,515 in 2019	22,000 in 2014
26,505 in 2018	18,900 in 2013
26,205 in 2017	17,400 in 2012
22,080 in 2016	13,050 in 2011
12,852 in 2015	

**B.** Distribution is down from recent years due to reduced tourism as a result of hurricanes during the past two years.

**C.** Ralph Burroughs mails brochures within twenty-four hours of a request. He worked with Diana, Cheryl, and John to design and print updated brochures for the Society. In March 2019, we received 30,000 copies of the updated brochures, which Ralph has already begun to ship after having received requests. The cost of this order was \$3,011.53 or \$0.10 per brochure.

**D.** Bett Padgett, Public Outreach Committee Chair, asked *Our State* magazine to publish an article on OBLHS about what we have done during the past twenty-five years. Our quarter-century anniversary would be an appropriate time to let their readers know of our accomplishments. We need to write much of this and work

with their editors. It is presently under consideration.

**E.** Bett completed new voice-overs for the educational PowerPoint program about lighthouses. Cheryl, John, and Diana responded to her requests with suggestions for input. If approved by the Board, Bob will post about its availability on Facebook to teachers, students, and other interested individuals. Bett said that children love “little” stories about lighthouses, and she would like to create a version of the existing program geared more toward younger students. She is also available to speak at schools and civic organization; all anyone needs to do is private Message her and a meeting will be arranged (no takers yet). Bett gave a presentation to East Clayton Elementary School where Bett visited their Lighthouse Museum and spoke to the students. She hopes to contact the NC Dept. of Instruction/Social Studies to garner more interest in classroom presentations.

**F.** Bett contacted Wake County Schools about the Lighthouse Travel Grant for students. The NC department of Social Studies will publish an announcement in its newsletter about the grant opportunity to get kids to lighthouses. She also informed the department of presentation availabilities in Wake, Carteret, Currituck, Dare, Hyde, and New Hanover counties. She also spoke with the Boys and Girls Clubs of America about our grant programs.

**G.** Aida offered to man a table at events in Dare County. She will notify us when she can attend various events and inform the Board if there is an expense involved such as a fee to have an OBLHS table at an event.

#### NEXT STEPS:

–Bett will continue to contact the department of instruction at the state and counties levels about offering presentations on NC lighthouses.

–Aida will contact the Board about any special events she can attend and display a table about OBLHS. In turn, Bob will announce OBLHS presence at an event on social media and invite anyone who wants to help to stop by the table.

–Each Board member is an ambassador for the Society and our lighthouses, and we will all strive to be advocates for them.

- **Treasurer’s report** by Bob DaVia
  - A.** Our balance as of April 30, 2019
 

General Fund	\$22,662.59
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  - B.** Our balance as of April 30, 2018
 

General Fund	\$26,601.45
YOY Variance	(\$ 3,938.86)
  - C.** There were no CPA fees again in 2018 because Diana Chappell performed our financial review (Bob prepared the tax return). Offering her professional help at no cost to the Society, her accurate review of the Society's tax records and Bob’s prompt submission of the tax return are mandatory to maintain our organization's approval as a valid nonprofit.  
(A complete OBLHS Treasurer’s report is available upon request.)

- **Unfinished and Other Business:**

**A.** Year-end gift for members by Diana Chappell: In 2018 the Board decided to send members a small gift to show our appreciation of their support and as a sign of goodwill. John designed a beautiful holiday card and Diana wrote a year-end message of thanks. We informed our members that our lighthouses survived Hurricane Florence and other storms that eastern NC experienced and noted that our Annual Keepers' Weekend had been cancelled due to the weather, and that donations would be appreciated. Diana broke down the costs of this endeavor:

Printing	\$368.83
Postage	93.13
One gift per member of a microfiber cloth	623.51
Total Cost	\$1,085.47
Income from sale of extra cloths	\$ 92.50
Donations specifically associated with this mailing	295.00
Net cost of Year-End Mailing	\$697.97
Value of cloths available – 42 @ \$2.50 each	\$105.00

**B.** Diana and Cheryl have discussed sending our members a Special Commemorative 25<sup>th</sup> Anniversary Edition of the *Lighthouse News* as our 2019 Year-End Mailing membership gift. A decision will be made once a committee is formed and asked for ideas and/or approval of the project. John will design a header to denote the 25<sup>th</sup> anniversary; Bob will post to social media.

**C.** Update on a marker at the original Cape Hatteras Lighthouse site by John Havel: He has given Jami Lanier, Cultural Resources Manager of the NPS Outer Banks Group, the cost of the marker at the original site. Much of the details given Jami came from the grant that John worked on last year but did not win. Nevertheless, funding for this project has been approved and will be successful; he is waiting on a decision from the park as to when to begin making the actual marker—he is confident it will become reality. *Finally*, visitors unfamiliar with the original lighthouse site can now see where the lighthouse once was located—a great improvement at the Cape Hatteras historic site. Thank you, John!

**D.** Update on Cape Hatteras Lighthouse restoration by John Havel: See Asst. Supt. Mark Dowdle's remarks at the beginning of the meeting. John expressed disappointment at the park's categorizing the installation of a replica first-order Fresnel lens into the "optional" category for the project. It will cost about \$1 million.

**E.** Board members reported progress on individual to-do lists. A separate list is attached to this report.

**F.** The Board again tabled the idea of reprinting a coloring book for sale due to expense and numerous other projects that John must handle.

**NEXT STEPS:**

–Diana will offer the Friends and Family auction basket she still has for the 2019 event.

- Bob will “pin”\* a statement about the fact that joining the Facebook page does not make someone a member of the Society. He will also pin the post that OBLHS offers speakers for groups. “Pinning”\* a post guarantees that it will always appear at the top of the page.
- Bob will upload Bett’s PowerPoint program to the YouTube site he established for OBLHS.
- Nicole will paint something for the October event in Corolla.
- John will work with Cheryl on a color format for the newsletter.
- Bett will follow up with *Our State* magazine. She will work with Bob to upload the PowerPoint program to YouTube.
- Doug will identify fundraising programs with which we need help and offer advice.
- Kelly will get the digital drawing for a patch we can sell in the Keeper’s Store.
- A new to-do list will be assembled and sent to each Board member.
- John will design a header to denote OBLHS’s 25<sup>th</sup> anniversary to post on social media.
- John will have a marker created to show the original site of the Cape Hatteras Lighthouse once the park gives him the go-ahead.

- **New Business:**

**A. Nomination of Directors:** Bob made the motion and Kelly seconded to approve Cyndy Holda and John Havel for another three-year term on the Board. Both were unanimously approved by voice vote by the Board.

**B.** A new Director was nominated for a 3-year term and unanimously approved by the board after perusing her impressive résumé: Aida Doss Havel. *Welcome, Aida!*

**C.** Diana nominated Richard Meissner to be given the OBLHS **Honorary Board Member** status. He was approved by a unanimous voice vote.

**D. Nomination and Election of officers/chairs:** The following are the OBLHS Board Officers and Committee Chairs elected with no disagreement; Bob made a motion for approval and Kelly seconded:

<b>Officer/Chair</b>	<b>Nominee</b>	<b>Length of Term</b>
President	Diana Chappell	2 years 2019 - 2020
Vice President	Judy Moon	1 year 2019 - 2020
Secretary	Cheryl Shelton-Roberts	1 year 2019 - 2020
Treasurer	Bob DaVia	1 year 2019 - 2020
Education Chair	Gayle Keresey	1 year 2019 - 2020
Fundraising Chair	Doug Stover	1 year 2019 - 2020
Grants Chair	Cyndy Holda	1 year 2019 - 2020
Graphic Artist	John Havel	1 year 2019 - 2020
Media Manager	Bob DaVia	1 year 2019 - 2020
Membership Chair	Judy Moon	1 year 2019 - 2020
Newsletter Editor	Cheryl Shelton-Roberts	1 year 2019 - 2020
Nominating Chair	Diana Chappell	1 year 2019 - 2020
Public Outreach Chair	Bett Padgett	1 year 2019 - 2020
Special Events Chairs	Doug Stover	1 year 2019 - 2020
Store Keeper	Kelly Waller	1 year 2019 - 2020

Website Chair	John Havel	1 year	2019 - 2020
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**E.** Annual OBLHS Prism Awards will be given only when deemed appropriate by The Board. The awards are expensive, but they are an excellent means of showing appreciation to those who have upheld the values of The Society. Our four newest Fresnel Prism Award recipients for 2019 are:

**Founder’s Award:** Robert “Bob” DaVia

**Cape Hatteras Award:** Steve Cammarn

**Cape Lookout Award:** Richard “Rich” Rehm

**Roanoke River Lighthouse Award:** Ed Roberson

Gayle motioned and John seconded after which a unanimous voice vote finalized the approval.

**President’s Awards:**

Betty Parrish	1997
Bill Parrish	1998
Betty Shelton	1998
John Gaskill	1998
Tom Yocum	1998
Connie Jones, Bodie Island	1999
Tim Harrison	2000
Bett Padgett	2000
LERC (maker of Coastal Cubs)	2000
Sandy Clunies	2000
Rick Polad	2001
Henry and Chris Gonzales	2001
Roy’s Folks (Roy Ackland & David Weatherly)	2001
John Howard	2001
Bank of America	2001
Lynn Jennette	2001
Charlie Votaw	2002
Shirley Votaw	2002
Bruce Roberts	2002
Jack McCombs	2002
Sandy Semans	2003
Richard Meissner	2003
Ralph Burroughs	2003
Judy Castleberry	2004
Nancy D’Andrade	2004
Nick Johnston	2004
Brent Westwood	2004
Diana Chappell	2005
Lana Beth Deese	2005
Virginia Chadwick Howell	2005
Ross Tracy	2005

Larry Belli (former Supt. Cape Hatteras National Seashore)	2006
The Dare County Tourist Board	2006
Julia Hollenbeck	2006
Cheryl Shelton-Roberts	2006
Bill Schneider	2006
Robert DaVia	2007
Ed and Judy Rosson	2007
Doward Jones	2007
James Charlet and Linda Molloy	2007
Doug Stover	2007
Rick and Teresa Ward	2007
Ann Mills	2008
Washington County Waterways Commission	2008
Courtney Whisler	2008
Nicole DaVia	2009
Judy Moon	2009
Gary and Judy Studer	2009
Janice Thomas	2009
Kelly Waller	2009
Marjorie and Dallas Spruill	2010
Judy Basnett	2011
Laddie Crisp, Jr.	2011
Rebecca Taylor	2012
Archer Daniels Midland	2013
Cyndy Holda	2013
Bob and Kathy Paisley	2014
Clayton Elementary School Fourth Grade Team	2014
Barbara Basnight Rawl	2014
Gayle Keresey	2016
Kim Gottshall	2017
(approved after the Board meeting)	
Russ Rowlett (Lighthouse Directory)	2018

**Founders' Award:**

Senator Marc Basnight	1997
Bill Younger	1998
Bill and Betty Parrish	1999
Governor James Hunt	2000
Tim Harrison	2001
Outer Banks Conservationists, Inc.	2002
Jim and Mabry O'Donnell	2003
Kim Younger Andrews	2004
Bruce and Cheryl Shelton-Roberts	2005

Ralph Burroughs	2006
Bett Padgett	2007
Rick Hardesty	2008
Diana Chappell	2009
Rick and Theresa Ward	2010
Doug Stover	2013
John Havel	2014
Mabry M. O'Donnell	2015
Richard Meissner	2016
Judy Moon	2018
Robert "Bob" DaVia	2019

**Cape Hatteras Award:**

Russell Berry	1997
Dr. Ellis Cowling	1998
National Park Service Cape Hatteras Seashore, Outer Banks Group	1999
Joe Jakubik of International Chimney (ICC)	2000
Charlie and Shirley Votaw	2001
Glenn Eure	2002
Bett Padgett	2003
Kevin Duffus	2004
Graveyard of the Atlantic Museum	2005
Lynn and Windsor Jacques	2006
None	2007
None	2008
Jinx Caylor	2010
Audrey Conner	2010
John Havel	2012
Congressman Walter B. Jones, Jr.	2014
Matt Finlayson	2015
Hatteras Island Genealogical & Preservation Society	2016
Steve Cammarn	2019

**Bodie Island Award:**

Cullen Chambers	1997
John McPherson	1998
RAI Associates	1999
Lloyd Childers	2000
Patty Lockamy	2001
John Gaskill	2002
Doris and Dave Reed	2003
Paula and Lauren Liebrecht	2004
Nick Johnston	2005

Representative David Price	2006
Sandy Semans	2007
Lighthouse Lampists	2010
Bill Padgett	2011
Lighthouse Lampshop	2013
United Builders LLC	2013
Diana Chappell	2014
Sandy Clunies	2014
(Received the honor but declined the physical award.)	
Bruce Roberts	2014
Cheryl-Shelton Roberts	2014
Bob and Diana Long	2015
Pat Taylor	2016
Sue Kelly	2018

**Currituck Beach Award:**

Lloyd Childers	2002
Outer Banks Conservationists	2003
John Wilson	2004
Melody Leckie	2005
Meghan Agresto and Luis Garcia	2006
Pat Riley	2007
Connie Wirtz	2008
Ed Cox	2009
William Parker	2009
Bob Rahnes	2011
Tracy Norris	2012

**Cape Lookout Award:**

Bob Vogel	2004
Richard Meissner	2005
Margaret Gilliken	2006
None	2007
None	2008
Sandy Clunies	2009
(Received the honor but declined the physical award.)	
Kay Hagan	2011
Dallas and Marjorie Spruill	2015
Erica Spruill	2015
Sam Spruill	2015
Emily Catherine Spruill	2017
Glenn Eagle	2018
Richard "Rich" Rehm	2019



**Old Baldy Award:**

Jane Kerr Oakley	2004
Ann Mills	2005
None	2006
Marilyn Ridgeway	2007
Kim Gottshall	2008
Chris Webb	2009
Phil Fravel	2017

**Oak Island Award:**

Town of Caswell Beach	2005
Friends of Oak Island Lighthouse	2006
None	2007
None	2008
Tom Kitchings	2011
Bob Ahlers	2012
E. Gifford Stack	2014
Jack Cowling	

**Ocracoke Award:**

Paula and Lauren Liebrecht	2006
Jane Morgan	2006

**Roanoke River Lighthouse Award:**

Edenton Historical Commission	2011
Brenda Skiles (1866 Plymouth)	2015
Madison Phillips (1886 Edenton)	2015
Doward Jones (1866 Plymouth)	2016
Bob Germaine (1886 Edenton)	2016
Jim "Jimbo" Jackson (1866 Plymouth)	2017
Carolyn Owens	2018
Ed Roberson (1866 Plymouth)	2019

- **Projects for Coming Year**

A. 20<sup>th</sup> Anniversary Celebration of the successful move of the Cape Hatteras Lighthouse was updated by John Havel with additional comments by Aida Havel. On the committee for the park's part of the planning: Jennifer Pierce, volunteer coordinator; Jami Lanier, Cultural Resource Manager; Scott Babinowich, Chief of Interpretation; and, Mike Barber, Chief Information Officer. Representing the OBLHS are John Havel, Doug Stover, Aida Havel, and Judy Moon. Bett Pagett and Diana Chappell will volunteer at the event. James Charlet, former site manager of Chicamacomico, will offer first-hand stories about the move to visitors. The event is scheduled for June 17 through July 9 with the main event near the lighthouse on the first day of July. John explained the four components of the overall celebration to commemorate the historic twenty-three-day relocation project:

- 1) Park ranger talks about the move each day for the duration at the Pavilion.

2) Volunteer-led talks along the half-mile move path between the original and new lighthouse sites. OBLHS has been asked to recruit volunteers. A script will be written to help with a narrated walk.

3) The main event will include two keynote speakers, Dare County Commissioner Danny Couch is one contacted to date. Invited dignitaries who were directly involved with the move will speak to begin at 9:30 the morning of July 1, and a fee-free climb day will be offered. Guests to be invited include: Joe Jakubik, project manager for International Chimney Corporation; Mike Booher, NPS photographer of the move process; and, Bob Woody, former NPS Public Information Officer during the move, have accepted so far. Additional calls have gone out to the Matyiko brothers of Expert House Movers, Orrin Pilkey, coastal geologist. In general, island residents and other local people are invited. After a greeting by NPS Superintendent Dave Hallac, speakers will deliver short speeches. What John advocates is to include a moderated speakers' panel to answer questions from the audience. Diana will be advised of volunteer opportunities. OBLHS has been asked to host a lunch afterwards for those appearing on stage; however, no commitment was made due to lack of details about the number of attendees or cost per person at this time. John and Aida are generously housing several of those invited as special guests/speakers at their home in Salvo.

4) John is responsible for special exhibits to represent the move. His ideas include the crossing sign that signified the halfway mark of the move, Hilman rollers, an original piece of the yellow-pine timber from the foundation, part of the diamond cable saw used to cut it, and other artifacts held by the park that will be exhibited in four cases ordered and purchased by the NPS.

5) Aida added that the park would like to have recorded oral histories about the move that would become part of the park's permanent history. She asked for help with this part of the project, using a tape recorder paid for by the NPS. As information is available on the entire celebration, it will be shared with the Board.

**B.** Keepers' Weekend plans to date were shared by Doug Stover and John Havel. It is usually Columbus Day weekend, but it is impossible for this year due to full accommodations in the Corolla area. Doug decided that the Hampton Inn in Corolla will be the only choice; and fortunately, Doug met with Richard Meissner and signed a contract with the hotel for \$149/night instead of the usual \$250/night. Members wishing to attend must tell the clerk that s/he is with OBLHS when making reservations. The banquet will be hosted at the beachfront Hampton Inn in one of its banquet rooms for \$475; this includes 25 round tables and chairs, which can fit up to 50 attendees. John complimented Doug on all the arrangements he had already accomplished in working out optional places for our members for the weekend. Friday is arrival day that begins with a continental breakfast by the Lighthouse Bagel Shop at a place yet to be determined—see a final itinerary. Optional activities Friday afternoon include a trip with the nonprofit Corolla Wild Horse Jeep Tours (the fee goes back to the horses), a visit to the Outer Banks Center for Wildlife Education or hang out on the beach, or visit the historic Corolla Village. Members are free to have their Friday evening meal their own, as we've done in past years. Saturday promises

to be great fun with a presentation by Meghan Agresto at the Currituck Beach Lighthouse followed by a lighthouse climb and a rare tour of the double keepers' house. We will also tour the Whalehead Club, enjoy and a bag lunch (also Lighthouse Bagel Shop) on the lighthouse lawn, and wrap the day with the evening banquet and auction. Discussion took place among the Board about pricing for the weekend so that we do not lose money. Registration forms that include lunch choices will be mailed to members and are to be mailed to Bob. Diana is exploring BJ's Café to provide the dinner. A discussion was held to consider the 25<sup>th</sup> anniversary celebration during the dinner. Considering the length of the day and dinner, no speaker is planned. We appreciate the planning efforts on the parts of Doug, John, and Diana. Wine and beer will be available with a cup for suggested donations. Great going, everyone.

**C.** Raffle items have been determined:

1. A three-night stay between April and October at the Havels' Airbnb (Sunrise Over Salvo) is 1<sup>st</sup> prize.
2. Lifetime OBLHS membership is 2<sup>nd</sup> prize.
3. A canvas print of Bruce Roberts' Currituck Beach Lighthouse is 3<sup>rd</sup> prize.
4. \$100 VISA gift card is 4<sup>th</sup> prize.

**D.** Auction items will include: Lighthouse crossing sign by John; hard hat from the move; Scaasis move model; framed print of Herbert Bamber's Currituck Beach Lighthouse by John; fleece throw with horse by Judy. Other items will be brought by various people for the auction as well. Diana has a Friends and Family basket to offer and other baskets will be planned for silent auction. Bett is always generous with items and Nicole will paint some type of glass(es). The Roberts' will offer their new book on North Carolina Lighthouses. Bett has Harbour Lights donated by Betty Parrish. Diana has several models that can become center pieces and/or door prizes. We plan to use anything Currituck Light-themed we have on hand or can find and save Cape Hatteras items for next year's event.

**E.** Aida expressed an interest in placing US Lighthouse Service markers on the graves of keepers and assistant keepers of Outer Banks lighthouses. The Board expressed concerns about cost, vandalism, and being sure not to play favorites with lighthouses. Aida is willing to start with Bodie Island and Cape Hatteras because the Society has already done extensive research on keepers' names at these two light stations, and they are in close proximity to her home on Hatteras Island. There was also a suggestion to look into partnering with other historic groups to identify the graves for each keeper. Each marker is \$49 and we can ask for donations for this specific project. John suggested that we first identify the graves; moreover, working with the Hatteras Island Genealogical Preservation Society is an obvious choice. We appreciate Aida's organized presentation and ideas and will give this subject consideration as she gathers research.

**F.** Aida was given two prism awards returned by a recipient. No suggestion was given as to how to repurpose these awards. Everyone had a good chuckle in thinking of ways to use the lovely prism awards. Such ingenious people!

**G.** Diana sincerely represented Cheryl's request to create a long-range plan for the Society. A list was passed around and a small committee will be selected and asked to participate in the future to discuss how to move forward.

**H.** Bob informed the Board that access to the Cape Lookout National Seashore is threatened by shoaling and unnavigable channels. Additionally, the US Coast Guard plans to remove 21 navigational aids, and the existing ferry company is liable if it operates out of safe channels and an accident happens; moreover, the ferry company also could face losing its license to operate. We will follow this dilemma for developing details.

**I.** Doug said the park has funds to raise all the keepers' quarters. Plans are being made to identify which historic sites will be saved from rising sea levels in Cape Hatteras and Cape Lookout National Seashores (see *The Lighthouse News*, Fall 2018 for an article on this subject).

**J.** The life-saving station on the south end of Oregon Inlet is owned by the state of NC, but there are no plans to do anything with it. John and Aida feel strongly it would make a needed visitor center for Hatteras Island.

#### NEXT STEPS:

–John will work with Jami Lanier to design special exhibits to represent the move to be installed in the Museum of the Sea in the double keepers' quarters at Cape Hatteras Light Station.

–John, Aida, Doug, and Judy will keep the Board apprised of move event developments.

–Doug and John will keep the Board advised on Keepers' Weekend event details.

–Bob will receive Annual Keepers Weekend registrations and raffle ticket stubs and monies.

–Diana will offer her Family and Friends basket for the Keepers Weekend auction as well as items she has stashed for OBLHS.

–Bett will dig through her treasures to discover items to donate to the Keepers' Weekend.

–The Roberts will offer one of their new edition of *NC Lighthouses* (UNC Press) for auction.

–Cheryl will ask those who signed up for a committee for input to the fall newsletter focusing on our 25<sup>th</sup> anniversary of OBLHS.

–Cheryl will select a small committee to discuss long-range plans for OBLHS. The first meeting will be face-to-face and any outcomes will be shared with the Board.

–Aida will continue to explore the viability and cost of marking keepers' graves at various lighthouses.

- Sites for future fall weekends: 2020 Cape Hatteras Lighthouse (150th Anniversary)

Our next Board meeting will be on April 18, 2020, at 9:30 a.m. in the conference room at the Coastal Studies Institute in Wanchese, North Carolina.

Diana adjourned the meeting at 3:04 p.m. and a group photo was taken by John.

The secretary would like to thank Aida Havel, Bett Padgett, Judy Moon, and Diana Chappell for their help in assembling these minutes.

Respectfully submitted,

Cheryl Shelton-Roberts, September 10, 2019